

STUDENT VOLUNTEER SERVICES AGREEMENT

In accordance with the provisions of 5 U.S.C. 3111, the General Services Administration (GSA) and _____ enter into this agreement to provide for
(name of the educational institution)

the acceptance of the volunteer (unpaid) services of _____
(student's name)

from _____ to _____ See attached schedule.
(date) (date)

The volunteer services of _____ are accepted by the
(student's name)

General Services Administration to:

In accepting the services of the student, the **General Services Administration** agrees to:

1. Maintain and provide to the educational institution the attendance record of the student.
2. Evaluate and furnish the educational institution with evaluations of the student's performance; and
3. Provide the student with necessary materials, information, and a working space within the limitations of current regulations, laws, and safety considerations.

In instituting the volunteer services agreement, the educational institution:

1. Certifies that the student is at least a half-time student as defined by its academic regulations.
2. Acknowledges the right of the General Services Administration to terminate this agreement for cause before the completion of the assignment.

By accepting the volunteer services agreement, I understand that I will receive no pay for my services and that I am not considered a Federal employee except for any purpose other than for purposes of the Federal Tort Claims provisions published in 28 U.S.C., 2671 through 2680 and Title V, U.S.C., Chapter 81, relative to compensation for injuries sustained during the performance of work assignments. I agree to:

1. Obey the rules and regulations of the Federal Government and the General Services Administration and to comply with the GSA Standards of Conduct.

2. Complete all mandatory training requirements.

3. Continue to pursue a course of study or training after the student volunteer assignment.

4. Notify the designated person regarding any deviations or absences from the scheduled volunteer services work period.

5. Provide GSA with a copy of the projects or work assignments completed during the student volunteer assignment and any requested reports or evaluations regarding these projects or work assignments.

We, the undersigned, accept the provisions of this agreement and agree to negotiate matters that occur which are not covered by this agreement.

Academic Institution Representative Date

HR Service Center Representative Date

HR Service Center Director Date

Student Date