

**SPRINT FTS2001 NONDISCLOSURE FORMS:**

**Forms for GSA and Agency personnel** are approved locally by Marlene Lapierre.

**Forms for Contractor personnel** are routed to Sprint for concurrence, following approval from the Sprint ACO. On the contractor's forms, list the following in more detail, on the bottom of the first page or attached as a separate sheet, if necessary.

1. Specific support that will be provided to the government.
2. Specific information/section of the FTS2001 Sprint contract that needs to be accessed (i.e., 2-4 year pricing, Technical and/or Management volumes, billing, etc.).
3. Length of time for access (i.e. 2000 - 2002) and why (i.e., life of support contractor's task order).
4. Name, phone number, and email of Agency or GSA point of contract (this person should also sign the form).

After you have completed the appropriate forms, return them to:

**MAIL:**

Marlene Lapierre, Administrative Contracting Officer  
GSA/FTS/TQC  
10300 Eaton Place  
Fairfax, VA 22030-2213

**Phone:** (703) 306-6460 or **FAX:** (703) 306-6460

**CERTIFICATION CONCERNING CONFLICT OF INTEREST**  
**GOVERNMENT PERSONNEL**  
**Sprint FTS2001 Contract # GS00T99NRD2001**

MEMORANDUM FOR: \_\_\_\_\_

FROM: MARLENE R. LAPIERRE  
CONTRACTING OFFICER

SUBJECT: CERTIFICATION REGARDING CONFLICTS OF INTEREST  
Federal Technology Service – Contract NO. GS00T99NRD2001  
FTS2001

With respect to my participation in and performance of duties related to the Federal Technology Service procurement effort, FTS2001, Contract No. GS00T99NRD2001, I hereby certify that:

1. I am familiar with the pertinent GSA or my agency's/employer's Standards of Conduct relating to ethical conduct and conflict of interests or the appearance thereof.
2. To the best of my knowledge, neither I nor any member of my immediate family (spouse, minor child, or relative who is a member of my household) has any direct or indirect financial interest in, or personal business, or professional affiliation with, any telecommunications firm or other entity that (a) is a potential offeror, including subcontractor, for any RFP issued under the Federal Technology Service procurement(s); and (b) which would create a conflict of interest, or the appearance of conflict of interest, with my duties related to the Federal Technology Service procurement effort. For purposes of this certification, I understand that financial interests include, but are not limited to, stocks and other securities regardless of value or amount, e.g., bonds or debentures; current employment; and arrangements or negotiations for future employment.
3. I am not aware of any other circumstances which would impair my exercise of independent judgment or impartiality with respect to my duties concerning the Federal Technology Service procurement effort.
4. I understand that I have a continuing obligation to disclose any circumstances that may create an actual or apparent conflict. In the event that I become aware of any such conflict of interest, I agree to immediately report this fact to the Contracting Officer for the Federal Technology Service procurement effort, and to take no further action to participate in duties related to the Federal Technology Service procurement(s) pending receipt of any instructions which may be given me in this matter.
5. I understand this is not a substitute or replacement for procurement integrity restrictions or obligations which may be applicable either now or at a future date.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency/Employer

**CERTIFICATION CONCERNING CONFLICTS OF INTEREST**  
**CONTRACTOR SUPPORT PERSONNEL**  
**Sprint FTS2001 Contract # GS00T99NRD2001**

PRINT NAME: \_\_\_\_\_

INSTRUCTIONS: You are being provided two copies of this Certification and Agreement (C&A). In order that the Contracting Officer may provide you access to the proposals received in response to the Federal Technology Service procurement effort FTS2001, Contract No. GS00T99NRD2001, you must sign, date and return to the Administrative Contracting Officer one copy of this C&A.

**CERTIFICATION OF ABSENCE OF CONFLICTS OF INTEREST**

I hereby certify that to the best of my knowledge and belief, there is not currently pending before the U. S. General Services Administration any proposal which places me in a position of conflict or apparent conflict between my private interests and the public interests of the Government related to my duties or responsibilities concerning proposals received in response to the subject solicitation. For the purposes of this certification, I understand that I will be considered to have a conflict of interest with respect to any such proposal with which I have affiliations or financial interests which create conflicts, or appearances of conflicts, of interests within the meaning of 18 U.S.C. 208 (which describes the nature of a Personal Financial Interest) if such a proposal(s) has any relationship to or involves:

1. The private interests of my spouse, minor child, partner or me;
2. A profit or non-profit organization in which I serve as an officer, director, trustee, partner or employee; and
3. Any person or organization with whom I am negotiating, have any financial arrangement, or from whom I anticipate receiving prospective employment and/or otherwise have financial interests.

I agree that this certification is a continuing one and I agree that in the event a conflict or appearance of a conflict of interest arises or is discovered, I will immediately disqualify myself from further official activities related to proposals received in response to the subject solicitation. Such disqualification will be immediately furnished in writing to the Contracting Officer who will take appropriate action.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature



**General Services Administration  
Federal Technology Service**  
10304 Eaton Place  
Fairfax, VA 22030

Date: \_\_\_\_\_

**MEMORANDUM FOR: (Please type or print all information)**

\_\_\_\_\_  
Type or Print Name of individual requesting to be cleared/Phone Number

\_\_\_\_\_  
User Agency (spell out)

For User Agency Contractor Personnel Only:

\_\_\_\_\_  
Company Name and Government Contract Number and/or Task Order Number

\_\_\_\_\_  
General Description of Contract Services (i.e., technical assistance, system engineering)

\_\_\_\_\_  
Duration period for access to FTS2001 contracts

\_\_\_\_\_  
Authorized User Agency Official/Phone Number/Fax Number

**FROM: MARLENE R. LAPIERRE  
CONTRACTING OFFICER  
SPRINT FTS2001 Contract # GS00T99NRD2001**

**SUBJECT: CERTIFICATION REGARDING NONDISCLOSURE OF  
INFORMATION SPRINT FTS2001 Contract and/or  
GSA Agency Service Election Tool (ASET)**

With respect to my participation in and performance of duties related to the use of contractor proprietary data contained in the FTS2001 Contracts and/or the GSA Agency Service Election Tool (ASET), I hereby certify that:

1. I have read and understand the pertinent GSA or my agency's/employer's Standards of Conduct relating to the disclosure and misuse of official government information.
2. I am specifically familiar with the requirements contained in 18 U.S.C. 1905 which provide:

**"Whoever, being an officer or employee of the United States or any department or agency thereof, or agent of the Department of Justice as defined in the Antitrust Civil Process Act (15 U.S.C. 1311-1314), publishes, divulges, discloses, or makes known in any manner or to any extent not authorized by law any information coming to him in the course of his employment or official duties or by reason of any examination or investigation made by, or return, report or record made to or filed with, such department or agency officer or employee thereof, which information concerns or relates to the trade secrets, processes, operations, style of work, or data, amount or source of any income, profits, losses, or expenditures of any person, firm, partnership, corporation, or association; or permits any income return or copy thereof or any book containing any abstract or particular thereof to be seen or examined by any person except as provided by law; shall be fined not more than \$1,000, or imprisoned not more than one year, or both, and shall be removed from the office or employment."**

3. I recognize that it may be necessary for me to obtain, generate, or access confidential commercial or financial information, as well as sensitive Government information, including but not limited to confidential commercial or financial data obtained from or contained in contractor/vendor submitted documents and proposals. I understand that unless otherwise authorized, the release of information of this type shall be at the sole discretion and direction of the Contracting Officer, consistent with applicable laws and regulations.

4. Unless otherwise authorized by the Contracting Officer (or designee) or appropriate legal authority, I shall not disclose or reveal any information to any contractor or anyone else not cleared for access (and then only on a strict need to know basis) which:

- Would provide undue or discriminatory advantage to an offeror, competitor, or other private interest (including information contained in vendor proposals or awarded contracts);

