



eTravel on the Move

An update on eTravel; Simplifying end-to-end travel for the federal employee. Additional information on the eTravel initiative can be found at: <http://egov.gsa.gov>.
Click on eTravel

*World-Class Travel
Management for Civilian
Government Agencies*

Highlights January 16-31, 2004

eTravel News

- **SGTP Conference is next week, February 9 – 11**
Registration is FREE for Government Travel Professionals

It is not too late to attend the *eTravel Enhances Service* forum Tuesday February 10th from 9-Noon at the Hilton Alexandria Mark Center. Over 500 travel professionals have already registered for the conference. The eTravel session will address how eTravel is transforming federal travel with a presentation by Tim Burke, eTravel Program Manager. Followed by a panel of industry experts available to answer questions on eTS, FPLP, Travel Policy, City Pairs and TSS. To register call SGTP directly at 301-654-8595.

- **Announcing eTravel Workshops for Small Agencies**

The eTravel Customer Service team has developed a Workshop specifically for Small Agencies. The Workshop is being sponsored by the Small Agency Council and will be held February 19 and again on March 3 at the Federal Communications Commission building. The session has been developed to answer the unique questions small agencies have about implementing eTravel. Covered will be eTS, the FTR, eTS ordering process and Federal Franchise Funds. The same information will be presented at both Workshops. To register provide your name, title, agency, phone number and email to etravel@gsa.gov. Do not forget to specify the date you want to attend.

- **Agencies are moving closer to the March 31st deadline for eTS Migration Plans**

March 31, 2004 is the date all agencies are required to have eTS migration plans submitted. To date, 17 BRM agencies have submitted their plans. The eTravel Customer Service team can help your agency meet that milestone. They are currently working with agencies to outline their eTS Economic Analysis / ROI and sharing the eTS pricing model, ordering guidelines and vendor capabilities to facilitate developing migration plans and placing eTS task orders.

eTravel Customer Service Representatives:

Hilary Haight
Gary Karr
Bryan King

hilary.haight@gsa.gov
gary.karr@gsa.gov
bryan.king@gsa.gov

- **Functional testing continues, Spring eTS launch in site**

Formal Independent Verification and Validation (IV&V) tests of the eTravel Solutions were completed January 28th with joint reviews of the results currently being evaluated by GSA and the eTS vendors.

Tests began December 9, 2003 at the Dept. of Transportation in DC. IV&V was conducted in a controlled test environment using predefined travel scenarios and testers from fourteen Executive Branch agencies. The tests followed a strict plan to ensure independent and comprehensive evaluation. The end-to-end functionality of all required travel-related services were thoroughly tested to ensure the quality of the eTS solutions, minimize deployment risk to the government, and facilitate rapid adoption of the new web-based service by Federal agencies. Any value-added service provided by the vendors was also tested.

All three eTS vendors, CWGT, EDS and Northrop Grumman passed IV&V computational accuracy and were granted interim authority to operate (for information security) before IOC began.

December 22 marked the beginning of the Initial Operational Capability (IOC) of the three eTS solutions. IOC is being conducted at three FAA Bureaus in Oklahoma City, OK. Live eTS transactions began January 7.

eTravel TIP of the MONTH: eTS is transforming federal travel planning; it is also transforming the way agencies purchase services. The eTravel PMO combined with a multi-agency evaluation team has virtually eliminated the need for test pilots, security re-validation, IV&V testing and re-establishing computational accuracy at the agency level. It has all been done. Even SLAs have been developed with the eTS vendors that can be adopted at the agency level. 'By-once, share-many', that is how time and money is saved.

- **2004 National Travel Forum, June 28-July1, Dallas, Texas**

Plan to attend The National Travel Forum (NTF) 2004, *Traveling on the Frontier of Change*. June 28 - July 1, 2004, Dallas, Texas. You can register now at www.nationaltravelforum.org.

NTF 2004 is the largest federal community travel event of the year with 36 educational workshop opportunities, dynamic general sessions, and face-to-face exhibit time with travel-related vendors in the "Great Frontier Exhibit Hall." Event participants will learn up-to-date travel changes in federal travel while interacting with policy-makers from federal agencies involved with the regulations, operation, maintenance and scheduling of official travel. Industry experts will also be present to discuss the latest changes and advances in the world of travel.

Some of the most popular NTF 2004 workshops and exhibits are sure to be those focusing on eTravel -- the government-wide, web-based service that will introduce the federal government to world-class travel management practices. Come learn why -- *eTravel puts federal travelers first!*

[Back to Top](#)