DETERMINATION OF SURPLUS

(Excess Real Property and Related Personal Property)

1. GSA REGIONAL OFFICE	2. GSA CONTROL NUMBER
3. HOLDING AGENCY NUMBER	4. TYPE OF APPROVAL REQUIRED ☐ A. REGIONAL ONLY ☐ B. CENTRAL OFFICE & REGIONAL
5. DATE REPORT OF EXCESS ACCEPTED	

6. PROPERTY IDENTIFICATION

7. TYPE OF DETERMINATION *(Check one)*

☐ A. ORIGINAL ☐ B. CORRECTION ☐ C. RESCISSION ☐ D. OTHER

(If B, C, or D are checked, explain details in Block 11.)

8. PROPERTY DETERMINED SURPLUS

A. BUILDINGS, STRUCTURES, UTILITIES, AND MISC. FACILITIES

USE	NO. BUILDINGS	AREA (Sq. Ft./m^2)	ACQUISITION COST
(1) OFFICE			
(2) STORAGE			
(3) OTHER *(Specify)*			
(4) TOTAL SPACE			
(5) TOTAL ACQUISITION COST			$

B. LAND

GOV'T INTEREST	ANNUAL RENT	AREA *(Acres/Hectares)*	ACQUISITION COST
(1) FEE			$
(2) LEASED	$		
(3) OTHER *(Specify)*			$
(4) TOTAL LAND	$		$

C. RELATED PERSONAL PROPERTY *(ACQ. COST)*	$
D. GRAND TOTAL ACQUISITION COST OF PROPERTY DETERMINED SURPLUS (Lines A(5), B (4) and C)	$

9. PROTECTION AND MAINTENANCE OF PROPERTY

A. ANNUAL COST	$
B. DATE GSA LIABLE FOR P&M COST	

10. FINDINGS *(Check appropriate statements & explain in Block 11)*

☐ A. THE EXCESS PROPERTY HAS BEEN SCREENED AGAINST THE KNOWN DEFENSE AND CIVILIAN REQUIREMENTS OF THE FEDERAL GOVERNMENT. IT IS NOT REQUIRED FOR THE NEEDS AND RESPONSIBILITIES OF ALL FEDERAL AGENCIES AND IS DETERMINED TO BE SURPLUS PROPERTY.

☐ B. THE REQUIREMENT FOR SCREENING OF THE EXCESS PROPERTY HAS BEEN WAIVED AND IT IS DETERMINED TO BE SURPLUS PROPERTY.

☐ C. THE PROPERTY IS SUBJECT TO DISPOSAL BY THE HOLDING AGENCY.

☐ D. THE PROPERTY IS SUBJECT TO DISPOSAL BY THE GENERAL SERVICES ADMINISTRATION.

11.REMARKS *(Use reverse if more space is required)*

CENTRAL OFFICE APPROVED *(When required)*		REGIONAL OFFICE APPROVAL	
SIGNATURE AND TITLE	DATE	SIGNATURE AND TITLE	DATE