

17. FINDINGS OF CENTRAL OFFICE OR REGIONAL BOARD SURVEY:

17B. ACTION(S) OF GSA BOARD SURVEY (Check as many as are applicable):

- (1) APPROVES THE REMOVAL OF THE ITEM(S) FROM THE FINANCIAL AND/OR INVENTORY RECORDS.
- (2) RELIEVES THE PROPERTY CUSTODIAN OF ANY LIABILITY, FINANCIAL OR OTHERWISE.
- (3) RELIEVES THE EMPLOYEE USING THE PROPERTY OF ANY LIABILITY, FINANCIAL OR OTHERWISE.
- (4) RECOMMENDS REIMBURSEMENT BE OBTAINED IN THE AMOUNT OF \$ _____ FROM:

NAME: _____ TITLE: _____ OFFICE _____

- (5) RECOMMENDS DISCIPLINARY ACTION IN ACCORDANCE WITH THE PENALTY GUIDE (OAD P 5410.1, chapter 3, part 8). SYMBOL: _____
- (6) FORWARDS THIS SURVEY TO GSA BOARD FOR FINAL ACTION (When applicable)

17C. SIGNATURES OF CENTRAL OFFICE OR REGIONAL BOARD SURVEY MEMBERS REVIEWING THE CASE:

CHAIRPERSON	MEMBER	MEMBER
MEMBER	MEMBER	MEMBER
MEMBER	MEMBER	MEMBER

18A. FINDINGS OF GSA BOARD SURVEY (When applicable):

18B. ACTION(S) OF GSA BOARD SURVEY (Check as many as are applicable):

- (1) APPROVES THE REMOVAL OF THE ITEM(S) FROM THE FINANCIAL AND/OR INVENTORY RECORDS.
- (2) RELIEVES THE PROPERTY CUSTODIAN OF ANY LIABILITY, FINANCIAL OR OTHERWISE.
- (3) RELIEVES THE EMPLOYEE USING THE PROPERTY OF ANY LIABILITY, FINANCIAL OR OTHERWISE.
- (4) RECOMMENDS REIMBURSEMENT BE OBTAINED IN THE AMOUNT OF \$ _____ FROM:

NAME: _____ TITLE: _____ OFFICE _____

- (5) RECOMMENDS DISCIPLINARY ACTION IN ACCORDANCE WITH THE PENALTY GUIDE (OAD P 5410.1, chapter 3, part 8). SYMBOL: _____

18C. SIGNATURES OF GSA BOARD OF SURVEY MEMBERS REVIEWING THE REPORT:

CHAIRPERSON	MEMBER	MEMBER
MEMBER	MEMBER	MEMBER
MEMBER	MEMBER	MEMBER

19. CERTIFICATES OF ACCOMPLISHMENT

A. I CERTIFY THAT (Check boxes below as appropriate):

- (1) THE PROPERTY SURVEYED IN THIS REPORT HAS BEEN EXPENDED FROM THE ACCOUNTING RECORDS.
- (2) THE SUM OF \$ _____ HAS BEEN BILLED AS DIRECTED, AND IMMEDIATE STEPS WILL BE TAKEN TO COLLECT AND DEPOSIT THAT AMOUNT.
- (3) THE GENERAL ACCOUNTING OFFICE HAS BEEN ADVISED OF THE CHARGE AS REQUIRED BY 28 STAT. 24 (Title 31 U.S. Code, Section 3531).

B. I CERTIFY THAT THE PROPERTY SURVEYED IN THIS REPORT HAS BEEN REMOVED FROM THE FOLLOWING INVENTORY RECORDS (Check appropriate boxes below):

- (1) PROPERTY INVENTORY MANAGEMENT SYSTEM (PIMS)
- (2) EQUIPMENT DEPRECIATION INVENTORY CONTROL SYSTEM (EDICS)
- (3) AUTOMATED INFORMATION EQUIPMENT INVENTORY SYSTEM

SIGNATURE	DATE	SIGNATURE	DATE
TITLE	OFFICE SYMBOL	TITLE	OFFICE SYMBOL