



U.S. General Services Administration

Federal Acquisition Service

Buying Power of Global Supply

The background of the lower half of the slide is a close-up, slightly blurred image of the stars and stripes of the United States flag, with a blue tint.

Contents

- Introduction/Contents
- Overview of Global Supply Buying Power
- GSA/Vendor Partnership
- MILSTRIP/FEDSTRIP



U.S. General Services Administration

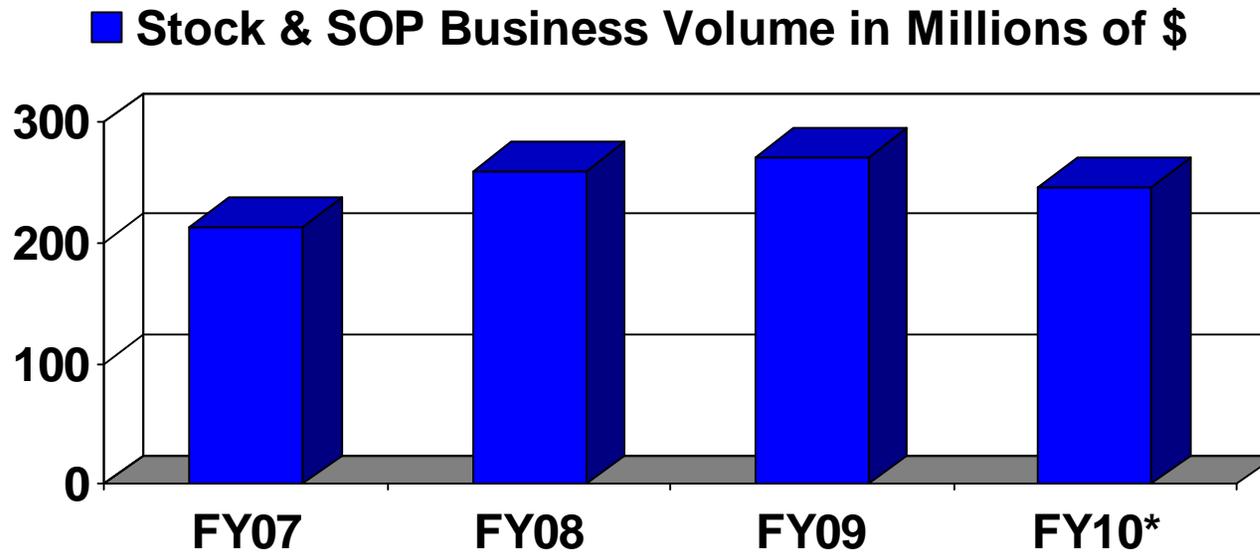
Federal Acquisition Service

Overview of Buying Power

Three Acquisition Centers

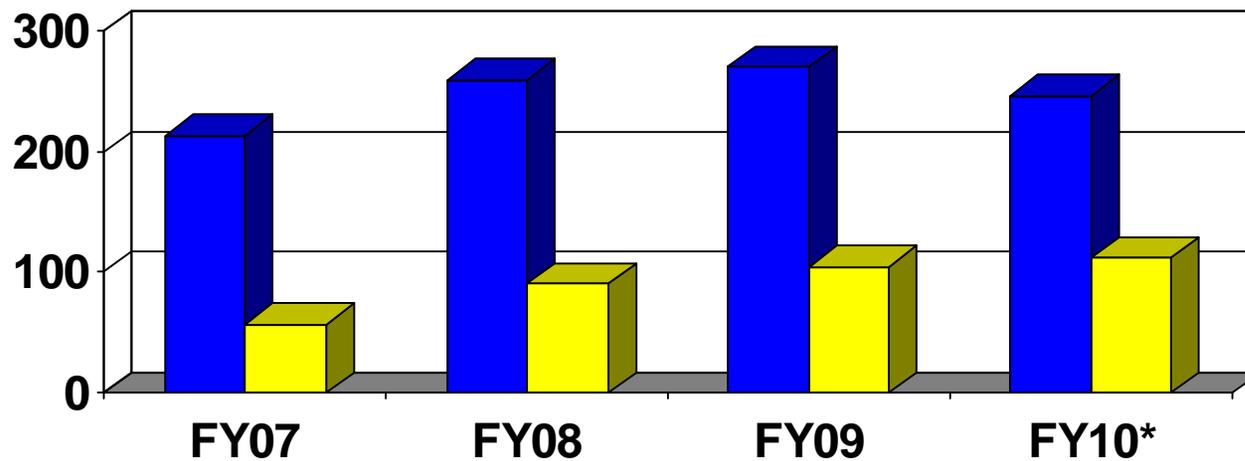
- Fort Worth – General Products
- New York – Office Products
- Kansas City – Tools, Paints, Stores, and Internal Services

Business Volume – Traditional Programs



Business Volume – Traditional Programs Amount Against Schedules

■ Stock & SOP Business Volume in Millions of \$ ■ Schedules



Percentage of Business Volume

Schedules

- FY07 – 26.4%
- FY08 – 34.9%
- FY09 – 38.6%
- FY10 – 45.2%

Benefits Of Customers Ordering Through GSA Global Supply

- **GSA pays you quickly**
- **GSA bills the customer**
- **No end of month reconciliation**

Ways for Customers to Order Supplies

- GSA Global Supply
- GSA Advantage
- FEDSTRIP (SF 344)
- MILSTRIP (DD 1348-6)
- MIPR (DD 448)
- Transmission through DAAS (Defense Automated Addressing System) NSN and EDD items only



U.S. General Services Administration

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GSA/ Vendor Partnership

Why Partnership is Important

- No dedicated business development
- Reliance on CAR network
- Ability to process MILSTRIP
- Electronic invoicing/prompt payment
- Customers: regulations followed



U.S. General Services Administration

Federal Acquisition Service

A close-up, slightly blurred image of the American flag, showing the stars and stripes. The image is overlaid with a semi-transparent blue filter.

FEDSTRIP/MILSTRIP



GSA Heartland Region



Dear GSA Vendor:

This letter is to inform you of GSA Heartland Global Supply's policy regarding national stock number (NSN), part number orders. There have been many recent situations of quotes submitted representing items on your contract, when in fact these items are not on a GSA schedule contract or your contract. If an item is not on your company's GSA contract and your company is providing a quote, this is considered an open market item. If the item is not on your company's contract, the quote should not reference your company's contract number as this is misleading. If a quote is submitted for both contract items and open market items, the open market items must be clearly identified as such on the quote (IAW FAR 8.402).

In addition to your company's part number and description assigned to the items, all items must identify the manufacturer, manufacturer's part number, description, and the country of origin **MUST** be identified for foreign items (if the item is domestic, there is no need to specify).

If the item is not on a GSA Schedule, a statement of the methodology used to determine the pricing structure offered for open market items is required.

The information requested is necessary for the Contracting Officer to follow best practices in accordance with the Federal Acquisition Regulations. This information is necessary when making a determination of price reasonableness and needed when conducting market research. Without this information, the Contracting Officer is unable to identify these items and will spend more time than necessary when trying to determine this information. As your company knows, time is of the essence for the customers that GSA supports.

GSA appreciates your cooperation in implementing these changes effective immediately in order to serve our customers and process incoming requisitions.

Thank you,

Andrea M. Harrison
Contracting Officer

U.S. General Services Administration
1500 East Bannister Road
Kansas City, MO 64131-3088
www.gsa.gov

FEDSTRIP SF 344



Federal Acquisition Service

MILSTRIP DD 1348-6

DOCUMENT IDENTIFIER			ROUTING IDENTIFIER				M & S	ITEM IDENTIFICATION* (NSN, FSCM/Part No., Other)															UNIT OF ISSUE		QUANTITY					DOCUMENT NUMBER					
								FSCM					PART NUMBER												REQUISITIONER										
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	
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								2. MANUFACTURER'S NAME XYZ COMPANY GS06F12345																											
3. MANUFACTURER'S CATALOG IDENTIFICATION PAGE 60										4. DATE (YYMMDD)					5. TECHNICAL ORDER NUMBER																				
6. TECHNICAL MANUAL NUMBER CONTRACT GS06F12345										7. NAME OF ITEM REQUESTED B DRILL PNEW 3/8 CHUCK 2800 RPM 90 DEGREES																									
8. DESCRIPTION OF ITEM REQUESTED \$422.00 EACH TOTAL \$12,660.00															8a. COLOR																				
															8b. SIZE																				
9. END ITEM APPLICATION															9a. SOURCE OF SUPPLY GSA																				
9b. MAKE					9c. MODEL NUMBER					9d. SERIES					9e. SERIAL NUMBER																				
10. REQUISITIONER (Clear text name and address) HHC, 43RD SIG BN FT. BELVOIR, VA 22052 MAJ. GRIBBLE 703 555 1212 james.gribble@us.army.mil										11. REMARKS																									

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DOCUMENT IDENTIFIER			ROUTING IDENTIFIER				M & S	ITEM IDENTIFICATION* (NSN, FSCM/Part No., Other)															UNIT OF ISSUE	QUANTITY					DOCUMENT NUMBER						
								FSCM					PART NUMBER											REQUISITIONER											
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3. MANUFACTURER'S CATALOG IDENTIFICATION										4. DATE (YYMMDD)					5. TECHNICAL ORDER NUMBER																				
PAGE 42																																			
6. TECHNICAL MANUAL NUMBER										7. NAME OF ITEM REQUESTED																									
CONTRACT GS06F12345										0-6 CALIPERS DIAL																									
8. DESCRIPTION OF ITEM REQUESTED															8a. COLOR																				
\$98.08 EACH TOTAL \$4,904.00															8b. SIZE																				
9. END ITEM APPLICATION															9a. SOURCE OF SUPPLY																				
															GSA																				
9b. MAKE					9c. MODEL NUMBER					9d. SERIES					9e. SERIAL NUMBER																				
10. REQUISITIONER (Clear text name and address)															11. REMARKS																				
HHC, 43RD SIG BN FT. BELVOIR, VA 22052 MAJ. GRIBBLE 703 555 1212 james.gribble@us.army.mil																																			

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							FSCM						PART NUMBER											REQUISITIONER										
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														2. MANUFACTURER'S NAME XYZ COMPANY GS06F12345																				
3. MANUFACTURER'S CATALOG IDENTIFICATION PAGE 42										4. DATE (YYMMDD)						5. TECHNICAL ORDER NUMBER																		
6. TECHNICAL MANUAL NUMBER CONTRACT GS06F12345										7. NAME OF ITEM REQUESTED 6" COMB SQ																								
8. DESCRIPTION OF ITEM REQUESTED \$6.26 EACH TOTAL \$313.00										8a. COLOR						8b. SIZE																		
9. END ITEM APPLICATION										9a. SOURCE OF SUPPLY GSA						9b. MAKE						9c. MODEL NUMBER		9d. SERIES		9e. SERIAL NUMBER								
10. REQUISITIONER (Clear text name and address) HHC, 43RD SIG BN FT. BELVOIR, VA 22052 MAJ. GRIBBLE 703 555 1212 james.gribble@us.army.mil										11. REMARKS																								

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DD Form 1348-6, FEB 85

Edition of Apr 77 may be used until exhausted.

DOD SINGLE LINE ITEM REQUISITION SYSTEM
DOCUMENT (MANUAL - LONG FORM)



Federal Acquisition Service

OR THE EASY WAY.....



Federal Acquisition Service

OR ANOTHER EASY WAY....



Federal Acquisition Service

*MILITARY INTERDEPARTMENTAL
PURCHASE REQUEST
(MIPR)*

DD 448

DD 448-2



A MIPR is...

...a funding document to order supplies for special projects or high dollar requirements



Military Interdepartmental Purchase Request (MIPR)

GSA is always willing to work with our military customers to fulfill their requirements for supplies and ancillary services. One of the methods of submitting orders to GSA is through the use of a MIPR. These are some of the advantages in using MIPR's:



- Assure the MIPR will be accepted within 48 business hours (if all is correct!)
- Assure that funds are committed against the fiscal year MIPR was signed
- Assure GSA will purchase item(s) requested and delivered when required, when possible



- Assure the order will not be lost in the proverbial hole when transmitting through DAAS or mail
- Assure that GSA can inform customers of monies spent with spreadsheets and E mail
- Assure that billing will be accomplished in the same manner as MILSTRIP



MILITARY INTERDEPARTMENTAL PURCHASE REQUEST					1. PAGE 1 OF 1 PAGES					
2. FSC		3. CONTROL SYMBOL NO.		4. DATE PREPARED 3/22/2007		5. MIPR NUMBER R007MTS055		6. AMEND NO. BASIC		
7. TO: GSA, HEARTLAND GLOBAL SUPPLY ATTN: MS. AMY LARA 1500 E. BANNISTER ROAD (ATRIUM) KANSAS CITY, MO 64131				8. FROM: (Agency, name, telephone number of originator) 43RD SIGNAL BN ATTN: MR. GRIBBLE (AVM-CD) 1515 BENSON AVE. FT. BELVOIR, VA 66178						
9. ITEMS <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT INCLUDED IN THE INTERSERVICE SUPPLY SUPPORT PROGRAM AND REQUIRED INTERSERVICE SCREENING <input type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN ACCOMPLISHED.										
ITEM NO. a	DESCRIPTION (Federal stock number, nomenclature, specification and/or drawing No., etc.) b			QTY c	UNIT d	ESTIMATED PRICE e	ESTIMATED TOTAL PRICE f			
	FY07 funds are provided for Sturdy and Mobile Base Unit Common #1 Mechanical and Maintenance Tools and Equipment. See attached bill of material and quote. DoDAAC W81FBT. Ship to address in block 8. Document number W81FBT-7081-S055. GSA 5% fee Please provide MIPR Acceptance to the AVM-CD. POC: Mr. Morris Gribble 703-555-1212, FAX 703-555-2121, email Morris. gribble@us.army.mil The funds being made available by this Agency are legally available for the purpose of the acquisition activities to be performed by GSA. All unique funding and procurement requirements of the Agency, including statutory or regulatory requirements applicable to the funding being provided by this Agency, have been disclosed to GSA. All Internal reviews/approvals required by the Agency, prior to placing the order with GSA have been completed This order is in accordance with the Property Act.			1	GP		\$128,804.00	\$6,440.20		
10. SEE ATTACHED PAGES FOR DELIVERY SCHEDULES, PRESERVATION AND PACKAGING INSTRUCTIONS, SHIPPING INSTRUCTIONS AND INSTRUCTIONS FOR DISTRIBUTION OF CONTRACTS AND RELATED DOCUMENTS.							11. GRAND TOTAL \$135,244.20			
12. TRANSPORTATION ALLOTMENT (Used if FOB Contractor's plant)				13. MAIL INVOICES TO (Payment will be made by) DFAS, ATTN: RL KANSAS CITY, MO 64131 PAY OFFICE DODAAD H12341						
14. FUNDS FOR PROCUREMENT ARE PROPERLY CHARGEABLE TO THE ALLOTMENTS SET FORTH BELOW, THE AVAILABLE BALANCES OF WHICH ARE SUFFICIENT TO COVER THE ESTIMATED TOTAL PRICE.										
ACRN	APPROPRIATION	LIMIT/SUBHEAD	SUPPLEMENTAL ACCOUNTING CLASSIFICATION			ACCTG STA DODAAD	AMOUNT			
AA	40273	2A70	00 47321 48 07300 48 07300 MD 2D472 0X00			W25627	\$135,244.20			
			SANDY E. DUVAL I certify that the goods acquired under this agreement are legitimate, specific requirements representing a bona fide need.							
15. AUTHORIZING OFFICER (Type name and title) HEATHER N. INGERSON, COL., Commanding				16. SIGNATURE <i>Heather N. Ingerson</i>			17. DATE 3/23/07			





Completing the MIPR form

The DD 448 form must be completed in full by the ordering activity. An agency's finance and accounting office should be the first reference for any questions.

Block 4	Preparation date.
Block 5	MIPR number is assigned by the individual agency's accounting and finance office.
Block 6	State whether the document is a basic or amendment.
Block 7	Address to: GENERAL SERVICES ADMINISTRATION HEARTLAND GLOBAL SUPPLY / ATTN: MIPR SPECIALIST 1500 E. BANNISTER RD. KANSAS CITY, MO 64131 Fax 816-926-7971 RG6MIPRS@gsa.gov
Block 8	Provide complete return address.
Block 9 Description	Please provide a clear, concise "bona fide need" describing the items and/or services being purchased. <i>If a specific brand name/part number is required, you must furnish a legitimate sole source justification IAW FAR 8.405-6 for GSA Schedule Contract items. For open market items, the sole source justification must be IAW FAR 6.3.</i> The destination location, such as building address, must be included as well as the date the products and/or services are needed. Also include the following: <ul style="list-style-type: none"> • Point of contact, phone (<i>not</i> DSN), fax, e-mail address. • Separate line item acknowledging applicable GSA fee. (Usually 5% for Schedule buys, but could be different for open market or large procurements. Please confirm with your Contracting Officer.) • Department of Defense Activity Address Code (DoDAAC). • Ship to Address. • Statements as listed below. • Document Number IAW description below (GSA cannot process a MIPR without this)
Block 11	Total dollar amount of the MIPR.
Block 13	Billing address. Please include Pay Office DoDAAC
Block 14	Accounting information supplied by agency's Finance & Accounting Dept., to include 2-digit fund code.
Block 15	Provide a name and title.
Block 16	Authorized signature.





Include Best Value Determination Sheet(s), product list(s), and Statement(s) of Work, if available at the time of MIPR submittal. Also include Sole Source Justification (FAR 8.405-6) or Justification for Other than Full and Open Competition (FAR 6.3) if brand name item.

Statements required on the face of the MIPR:

“The funds being made available by this Agency are legally available for the purpose of the acquisition activities to be performed by GSA.”

“All unique funding and procurement requirements of this Agency, including statutory or regulatory requirements applicable to the funding being provided by this Agency, have been disclosed to GSA.” (We adhere to FAR and DFARS; please attach any additional agency requirements that apply.)

“All internal reviews/approvals required by the Agency, prior to placing the order with GSA, have been completed.”

“This order is in accordance with the Property Act.”

If this is to be expedited due to military operation, homeland defense, or anti-terrorism missions, please state this and reference the appropriate DO/DX rating (if applicable) with authority cited and a firm date for contract award or notice to proceed.

Document number format (to be included on the face of the MIPR):

DODAAC + Julian Date + Serial #: Example: F67100-6030-0001

*(Sometimes this is called a document number, requirement number, or purchase request number. This is used in our automated order generation system to create and print out the resulting order. Since our system links from this number to pull in your activity address, we must have it. The MIPR number and this number are **both** required for order generation and billing purposes. Your resource manager should be able to assign a document number and use it for tracking the MIPR reconciliation.)*

FEDSTRIP/MILSTRIP Purchase Request Guidelines

FEDSTRIP/MILSTRIP orders routed from the DAAS AUTODIN Replacement System (DARS) are also supported by GSA Global Supply.

Hardcopy Standard Form 344 or DD1348 are also accepted. Customers can mail these orders to:

GSA Heartland Global Supply (6FLS)
Atrium – Attn: Customer Service
1500 E. Bannister Rd.
Kansas City, MO 64131

Customers have many easy ordering options along with choices in paying. GSA SmartPay credit card or an AAC/DoDAAC number are accepted for payment.



Schedule Orders Over \$100,000.00

GSA must prepare additional documentation for all orders over \$100,000.00 placed against Schedule contracts. This will necessitate the customers providing some historical information about past acquisitions of this commodity to the contracting officer. The contracting officer will contact the customer to request this information.

Where to Send Your MIPRs

CENTER

GSA NEW YORK

Beatrice.cotto@gsa.gov

GSA FT. WORTH

Sheila.patterson@gsa.gov

GSA KANSAS CITY

RG6_MIPRS@gsa.gov

GSA WASHINGTON DC

Felicia.smith@gsa.gov

FAX

212 264 6829

817 978 2605

816 926 7971

703 305 6032



Federal Acquisition Service

GSA Global Supply

Your Reliable Government Source