

# Powered Micromobility Device Parking Permit

(See Privacy Act Statement on the back)

## Section A - To be completed by parking permit applicant

Facility Name	Address	City	State
Applicant Name		Agency	
Room Number/Workstation	Phone Number	Email Address	

### Type of Powered Micromobility Device (PMD) (check one)

- E-Bicycle    E-Scooter    E-Skateboard    E-Unicycle    E-Hoverboard
- Other

Make	Model	Color	Serial Number
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I acknowledge that I have read and understand the GSA Powered Micromobility Device parking permit guidelines listed on the back of this application. I understand that if I violate any of these guidelines, it will be cause for suspension or revocation of my parking permit.

Applicant's Signature:

Date:

## Section B - To be completed by GSA Facility Manager

Permit Number	Date	Expiration Date
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Name of GSA Approving Official:

Approving Official's Signature:

Date:

## GSA Parking Permit Guidelines for Powered Micromobility Devices

1. Permit holders must complete a separate parking permit application for each type of powered micromobility device (PMD) they request to park in designated room(s) within any Federally owned building or parking structure under the jurisdiction, custody, and control of the U.S. General Services Administration (GSA).
2. Permit holders are only permitted to park their PMDs in designated room(s) within any Federally owned building under the jurisdiction, custody, and control of GSA.
3. Permit holders are prohibited from parking their PMDs in non-designated parking areas (e.g., offices, workstation, etc.).
4. Permit holders PMD will be subject to removal from any Federally owned building under the jurisdiction, custody, and control of GSA, if parked in an unauthorized non-designated area.
5. Permit holder must not charge lithium-ion or lithium metal batteries for PMDs while parked within any Federally owned building or parking structure under the jurisdiction, custody, and control of the GSA. Nor may lithium-ion or lithium metal batteries for PMDs be charged in offices, at workstations or any other location within any Federally owned building or parking structure under the jurisdiction, custody, and control of the GSA. Unauthorized charging of a PMD within any Federally owned building under the jurisdiction, custody, or control of the GSA will be subject to removal.
6. Permit holders must not remove the lithium-ion or lithium metal battery from their PMD when parked within any Federally owned building under the jurisdiction, custody, and control of GSA.
7. Permit holders must slowly walk or carry their PMD to the designated room(s).
8. Permit holders must not use of exit stairs, passenger elevators, and vehicle ramps without designated pedestrian walkways to transport PMDs to the designated room assigned for the parking of the PMDs.
9. Permit holders must not park their PMD in the designated room overnight if not working.
10. Permit holders must inspect the battery compartment or battery casing of their PMD daily for any visible external damage.
11. Permit holders must follow the approved and accepted access route from the point of entry into the federally owned building or parking garage to the indoor designated room(s) to park their PMD.
12. Permit holders must attach the parking sticker securely to their PMD. The PMD must have a valid parking sticker that is visible and legible.
13. Permit holders may be subject to having their PMD inspected by Security personnel at the security screening station(s) and security checkpoint(s) prior to entering the Federally owned building or parking structure.
14. Permit holders acknowledge, to the best of their ability, that their PMD is listed and labeled in accordance with UL 2272 or UL 2849, as applicable.
15. Permit holders acknowledge, to the best of their ability, that no modifications or upgrades have been made to the PMD that would affect the performance of the battery or electrical system, that is not approved by the manufacturer of the PMD.
16. Permit holders acknowledge that the U.S. Government and GSA are absolved of any liability resulting from theft or damages to the PMD or for injury/death sustained as a result of parking their PMD within any Federally owned building or parking structure under the jurisdiction, custody, and control of GSA.

## PRIVACY ACT STATEMENT

Information pertains to form number GSA 75, Powered Micromobility Device Parking Permit. Disclosure of information is mandatory. The principal purpose for which the information is intended to be used by GSA is to control and manage the parking of powered micromobility devices within a GSA-Controlled Federally owned building or parking structure. If some or any part of the requested information is not provided by the individual, the effect will be the disapproval of the request for powered micromobility device parking within a GSA-Controlled Federally owned building or parking structure.