



May 29, 2024

MEMORANDUM FROM THE ALLIANT 2 UNRESTRICTED PROGRAM OFFICE

SUBJECT: CAP ON THE CONTRACT ACCESS FEE ON ALLIANT 2

The Contract Access Fee (CAF) reimburses GSA for the cost of developing and operating its respective Governmentwide Acquisition Contracts (GWACs) and enables federal customers the ability to leverage the GWACs' flexible streamlined acquisition processes, acquisition expertise, and responsive service.

In accordance with Section B.14 of the Alliant 2 GWAC, the Office of IT Services – Program Support Division Branch A (also known by GSA Office Symbol “QT3GDA” or the Alliant 2 GWAC Program Office) – has instituted a cap on the CAF collected on large-dollar Task Orders awarded under the Alliant 2 GWAC Master Contract.

CAF cap applicability applies to discrete CAF Cap Increments¹ associated with a single task order issued under a given Alliant 2 Master Contract.

Note 1 CAF Cap Increments (CCIs) are a set of performance periods set at 12 months or less beginning at the task order award date and continuing through the task order expiration date. CCIs align with the Periods of Performance (PoPs), Base and Option Periods up to 12 months in duration.

The Alliant 2 GWAC has two distinct CAF caps; one for Direct Acquisition² and one for Assisted Acquisition.³

Note 2 Direct Acquisition is defined as whenever an outside agency, other than GSA, places a Task Order against the GSA GWAC. The CAF cap for a Direct Acquisition is \$150,000 per Task Order per CCI. CAF cap of \$150,000 equates to an invoiced amount of \$20M for a given CCI.

Note 3 Whenever GSA conducts an acquisition on behalf of another agency, or within GSA, using the GSA GWAC, this is termed an Assisted Acquisition. The CAF cap for an Assisted Acquisition is \$100,000 per Task Order per CCI. CAF cap of \$100,000 equates to an invoiced amount of approximately \$13.3M for a given CCI.

Other clarifications for this memorandum are as follows:

- CAF requirements are delineated in Section B.14 of the Alliant 2 Master Contract.

- The CAF cap threshold may not be prorated for any CCI in which the associated Base and/or Option Period duration is less than 12 months long.

If you have any questions regarding the CAF cap, please email to alliant2@gsa.gov, and we will respond promptly.

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