

**Supplemental Lease Agreement (SLA)**  
**Number 3**

**Lease Number:** GS-07B-16502

**Date:**

*Sept 8, 2010*

SW Corner of North 24<sup>th</sup> Street and Shawnee Bypass, Muskogee, OK 74401

THIS AGREEMENT, made and entered into this date by and between Sights, Wolters, LLC

whose address is: 10018 U.S. 183 North  
P.O. Box 546  
Clinton, OK 73601 - 0456

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective upon full execution by the Government as follows: to incorporate Attachment 1 and the following change orders into the lease agreement.

Paragraph 26 is added.

20. The Lessor shall provide and install alterations in consideration of a lump sum payment totaling \$32,063.83 to be paid upon receipt of an original invoice after completion, inspection and acceptance of the change orders by the Contracting Officer.

CO #1 Change flooring from VCT to carpet in mail room  
CO #2 Add 2, 4 Post Racks to data room  
CO #3 Change of layout in FEI area and addition of 3 windows, VSD room changes  
CO #4 Addition of two pull boxes to VSD and every interview window to provide  
Electrical/data in wall in lieu of j-boxes  
CO #5 Add and install fan in VIP cabinet  
CO #6 Addition of five (5) LAN drops and one (1) duplex outlet in ceiling

**All other terms and conditions of the lease shall remain in force and effect.**

IN WITNESS WHEREOF, the parties subscribed their names as of the above date.

Lessor, Sights, Wolters, LLC

By

*Kevin Wolters*  
(Signature)

*V.P.*

(Title)

In Presence of

*Barbara J. Vowell*  
(Signature)

*Clinton, OK*  
(Address)

United States Of America, General Services Administration, Public Buildings Service.

*Stefanie K. Harrison*  
(Signature)

*Contracting Officer*  
(Official Title)

Upon full execution by the Government, this SLA serves as the official Notice to Proceed for build-out of tenant improvements.

The original invoice must be submitted directly to the GSA Finance Office electronically on the finance website at [www.gsa.finance.gov](http://www.gsa.finance.gov). If you are unable to process the invoice electronically, you may mail the invoice to the following address:

GSA, Greater Finance Center  
FAS and PBS Payment Division (7BCP)  
P.O. Box 17181  
Fort Worth, TX 76102-0181

A copy of the invoice must be provided to the Contracting Officer at the following address:

Kristine Danielson  
Leasing Contracting Officer  
GSA, PBS - Real Estate Acquisition Division  
200 NW 4th Street, Room 4050  
Oklahoma City, OK 73102  
O: 405.231.5437  
F: 405.231.4574  
C: 405.630.5486  
[kristine.danielson@gsa.gov](mailto:kristine.danielson@gsa.gov)

A proper invoice must include:

1. Invoice Date
2. Name of the Lessor and Lease contract number, cited exactly as shown on the Lease
3. Building address, and a description, price and quantity of the items delivered
4. If the invoice is not submitted on company letterhead, the person(s) with whom the Lease contract is made must sign it
5. GSA PDN # PS0016945

Initials: KD & JS  
Lessor Govt