

Fed*Fleet* 2025



GSAFleet.gov

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Agenda

- Don't forget to visit the Computer Lab
- GSAFleet.gov Overview
- What to Expect this year
- New Ordering Process

Computer Lab Topics

The computer lab will have SMEs available at all times for the following topics:

- General System and Access Question
- Organizing Managing Your Fleet's Hierarchy and Users
- Short Term Rental
- Leasing Acquisition
- Purchasing Agency Owned Vehicles
- Leased Vehicle Exchange
- Billing (VCSS) & Wallet
- Agency Owned Vehicles Registration and License Plates
- Mileage Reporting
- Preventative Maintenance Reporting
- Vehicle Maintenance Reporting

GSAFleet.gov Overview

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GSAFleet.gov

- Whether you are a GSA Fleet Leasing or purchasing customer, GSAFleet.gov will be the one stop shop to manage your plate and vehicles moving forward.
- The new system provides enhanced automation and service offering to improve your fleet management.

What to Expect this Year

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What to expect in FY25

- Migrating Short Term Rental Functionality to GSAFleet.gov
- Continued Development Leasing Acquisition Functionality:
 - AREQS
 - Consolidations
 - Additional vehicle requests
- Kick off G Invoicing Development
- Improving Vehicle Modification Request
- Improved reporting capabilities.
- Improved registration process and user management
- Enhanced automation will be made available to agencies as service offerings to improve their fleet management.

**Newly released:
Request a replacement leased vehicle**

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Request a replacement vehicle:

This feature streamlines the process of requesting, approving, and tracking vehicle replacements for GSA Fleet's leasing customers.

Centralized platform

GSAFleet.gov integrated acquisition and fleet management functionalities allow users to manage vehicles from cradle to grave

Streamlined acquisition process

The request and approval workflow provides a streamlined experience for multiple level of reviews

Enhanced transparency

Users can track the status of their vehicle request from submission to order placement.

Timely approvals

Request a replacement vehicle:

What's new?

- Alternate approvers at each level
- Select up to 2 alternates per level
- Increased filtering capabilities
- Ability to track replacement vehicles from request through delivery via a reporting interface.

↕ Request status
● Requisition created
● Bureau review
● Agency approved

Approval Hierarchy:

Initial FSR Review

Once GSA Fleet's Business Management The FSR selecting eligible vehicles and forwarding to the submitter for action.

Referred

Customer Fleet Manager reviews a list of vehicles referred for replacement and selects the vehicle type, SIN, and options to meet their mission requirements. They should use their Agency Guidance when making their selection.

FSR Review

FSRs compare the request to agency guidance and either approve and send forward or reject and return to the Customer Fleet Manager for changes.

Approval Hierarchy:

Bureau Level Approver

The bureau level approver will review the vehicle request and either send forward or reject back to the Customer Fleet Manager for changes.
This review level is optional.

Agency Level Approver

The agency level approver will review the vehicle request and either approve or reject back to the Customer Fleet Manager for changes.
This review level is optional.

Approved at FSR

Once an agency has approved a request, no further action is required as the FSR will review the vehicle request in its entirety and create a vehicle requisition.

Planned enhancements:

More to come:

- Additional vehicle ordering for agencies to add to their leased fleet
- Reporting on vehicle orders
- Display more information on low - GHG vehicles on screen
- Addition of Office level approvers (optional)
- Integrate agency guidance into system
- Bring forward the garage address into new vehicle record

Photo credit: ChatGPT

Have general questions or suggestions?

Send us an email at:

fleetsystemsmodernization@gsa.gov

Need help with the platform?

Please contact the GSA Fleet Technical Support team at fleet.helpdesk@gsa.gov or 866-472-6711 from 8:00 a.m. - 7:00 p.m. ET, Monday–Friday.

If you would like a copy of this presentation, email fedfleet@gsa.gov



Thank you!