

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE  LEASE AMENDMENT	LEASE AMENDMENT No. 13  TO LEASE NO. GS-07P-17012
ADDRESS OF PREMISES 11204 MCPHERSON ROAD SUITE 101 LAREDO, TEXAS 78045-6576	PDN Number: PS0027730

THIS AMENDMENT is made and entered into between FLEX SPACE GROUP, LTD

whose address is: 10410 Medical Loop  
Unit 1A  
Laredo, Texas 78045-6612

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to issue a Notice to Proceed (NTP) with change order no. 7 as described in Exhibit A.


NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective upon execution by the Government as follows:

You are hereby authorized to proceed with change order no. 7 attached as Exhibits A and B in the total amount not to exceed \$34,931.62. Total cost includes all Lessor fees, overhead and profit. Per this lease amendment the change order has been reviewed and found to be fair and reasonable.


This Lease Amendment contains 2 pages plus Exhibit A (1 page) and Exhibit B (8 pages).

All other terms and conditions of the lease shall remain in force and effect.  
IN WITNESS WHEREOF, the parties subscribed their names as of the below date.


FOR THE LESSOR

Signature:   
Name: \_\_\_\_\_  
Title: Managing Contracting  
Entity Name: Flex Space Group, Ltd.  
Date: 2/16/16

FOR THE GOVERNMENT

Signature:   
Name: LC [Redacted]  
Title: Lease Contracting Officer  
GSA, Public Buildings Service,  
Date: 2/16/16

WITNESSED FOR THE LESSOR BY:

Signature:   
Name: \_\_\_\_\_  
Title: Witness  
Date: 2/12/16

You are hereby authorized to proceed with construction of tenant improvement for the following change:

C/O #	Date	Description	Amount
7	10/15/15	Furnish and install sound masking system on 1 <sup>st</sup> and 2 <sup>nd</sup> floors; Furnish and install covered awning / relocate downspout; Furnish and install solar shades in specific rooms; Furnish and install polycarbonate door protectors on specific doors; Furnish and install carpet and base in room 239; Install 12 keyboard trays.	\$34,931.62

The total amount (lump sum payment) of \$34,931.62 will be paid in a one-time lump sum payment to the Lessor upon substantial completion, inspection, and acceptance of the work by the authorized Government representative and receipt of an invoice for the work by the Lease Contracting Officer or designated representative.

Regarding the lump sum payment for this project, please follow these instructions:

The original invoice must be submitted directly to the GSA Finance office electronically on the Finance website at <http://www.finance.gsa.gov/defaultexternal.asp> and a copy provided to the GSA Project Manager. Instructions for invoice submission are included on the website. Additional assistance is available from the Finance Customer Service line at 817-978-2408. If you are unable to process the invoice electronically you may mail the original invoice to the following address General Services Administration, FTS and PBS Payment Division (7BCP), P.O. Box 17181, Fort Worth, TX, 76102-0181.

The Lessor agrees that the invoice shall be printed on the same letterhead as the named on this lease, shall include the Lease number, building address, and a price and quantity of the items delivered. The invoice shall reference the number PS0027730.

Lessor also agrees that a copy of the invoice shall be sent simultaneously to the GSA Project Manager at the following address:

General Services Administration  
ATTN: Cindy Bartel  
819 Taylor St, Room 11A01  
Fort Worth, TX 76102  
817-978-4336

INITIALS:

KAC  
LESSOR

&amp;

BB  
GOVT