

**SUPPLEMENTAL LEASE AGREEMENT**

SUPPLEMENTAL LEASE AGREEMENT NO. 1	TO LEASE NO. GS-10B-07296 BLDG NO. WA7988	DATE 5/2/12	PAGE 1 of 2
ADDRESS OF PREMISES:	375 Hudson Street Port Townsend, WA 98368		

THIS AGREEMENT, made and entered into this date by and between PORT OF PORT TOWNSEND

whose address is 375 HUDSON STREET  
PORT TOWNSEND, WA 98368-4629

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease to order Tenant Improvements (TI's) which exceed the Tenant Improvement Allowance (TIA).

**NOW THEREFORE**, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended effective, **April 24, 2012** as follows:

**Paragraph 19 is hereby added to the lease:**

**19. Notice to Proceed for TI costs over the Tenant Improvement Allowance and Lump Sum Payment**

A. The Government has reviewed the Lessor's TI cost proposal and determined that the proposal is fair and reasonable. This SLA serves as the Lessor's Notice to Proceed for the construction of TIs in the amount of \$157,782.02. Said amount includes all costs for labor, materials, fees, overhead, profit and any other costs required to complete the work.

The total cost for Tenant Improvements in the amount of \$157,782.02 exceeds the TIA of \$52,689.21, which is stated in the Lease and amortized into the rental rate. The costs for TIs over the TIA in the amount of \$105,092.81 will be paid via lump sum upon completion, inspection, and acceptance of the space; and upon receipt of an original invoice.

The original invoice must be submitted electronically to ([www.finance.gsa.gov](http://www.finance.gsa.gov)) with a courtesy copy to the Contracting Officer and the GSA Finance Office at the following addresses:


**Invoice Address:**  
General Services Administration  
PBS Payment Branch (BCFA)  
P.O. Box 17181  
Fort Worth, TX 76102-0181

**Courtesy Copy Address:**  
U.S. General Services Administration  
Attn: Terria Heinlein  
Leasing contractor Officer  
400 15<sup>th</sup> Street SW  
Auburn, WA 98001-6599

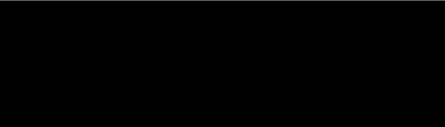
Continued on Page 2

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

**LESSOR – PORT OF PORT TOWNSEND**

SIGNATURE 	NAME OF SIGNER Larry Crockett
ADDRESS PO Box 1180 Port Townsend, WA 98368	

**IN PRESENCE OF**

	NAME OF SIGNER Jim Purvite
---	-------------------------------

**UNITED STATES OF AMERICA**

	NAME OF SIGNER TERRIA HEINLEIN
	OFFICIAL TITLE CONTRACTING OFFICER

