SUPPLEMENTAL LEASE AGREEMENT

SUPPLEMENTAL LEASE AGREEMENT NO	TO LEASE NO. GS-10B-07296 BLDG NO. WA7988	DATE 5/2/12	PAGE 1 of 2
ADDRESS OF PREMISES:	375 Hudson Street	, ,	

Port Townsend, WA 98368

THIS AGREEMENT, made and entered into this date by and between PORT OF PORT TOWNSEND

whose address is 375 HUDSON STREET PORT TOWNSEND, WA 98368-4629

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to order Tenant Improvements (TI's) which exceed the Tenant Improvement Allowance (TIA).

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended effective, <u>April 24, 2012</u> as follows:

Paragraph 19 is hereby added to the lease:

19. Notice to Proceed for TI costs over the Tenant Improvement Allowance and Lump Sum Payment

A. The Government has reviewed the Lessor's TI cost proposal and determined that the proposal is fair and reasonable. This SLA serves as the Lessor's Notice to Proceed for the construction of TIs in the amount of \$157,782.02. Said amount includes all costs for labor, materials, fees, overhead, profit and any other costs required to complete the work.

The total cost for Tenant Improvements in the amount of \$157,782.02 exceeds the TIA of \$52,689.21, which is stated in the Lease and amortized into the rental rate. The costs for TIs over the TIA in the amount of \$105,092.81 will be paid via lump sum upon completion, inspection, and acceptance of the space; and upon receipt of an original invoice.

The original invoice must be submitted electronically to (<u>www.finance.gsa.gov</u>) with a courtesy copy to the Contracting Officer and the GSA Finance Office at the following addresses:

Invoice Address: General Services Administration PBS Payment Branch (BCFA) P.O. Box 17181 Fort Worth, TX 76102-0181 **Courtesy Copy Address:** U.S. General Services Administration Attn: Terria Heinlein Leasing contractor Officer 400 15th Street SW Auburn, WA 98001-6599

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LESSOR -	PORT OF PORT TOWNSEND
SIGNATURE	NAME OF SIGNER
	Larry Crocket
ADDRESS PO BOX 1180 PRET TOU	UNSTRO, WA 98368
	IN PRESENCE OF
	MAME OF SIGNER PUARNIK

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

UNITED STATES OF AMERICA

NAME OF SIGNER

Previous edition is not usable

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TERRIA HEINLEIN

OFFICIAL TO CONSTRACTING OFFICER

(CONTINUED FROM PAGE 1 OF 2)

A proper invoice must include the following:

- Invoice date
- Name of the Lessor as shown on the Lease
- Lease contract number, building address, and a description, price, and quantity of the items delivered
- GSA PDN # PS0023323

If the invoice is not submitted on company letterhead, the person(s) with whom the Lease contract is made must sign it.

B. The Government-approved Table which formed the basis for the TI costs are hereby incorporated into the lease as Exhibit A (1 page).

All other terms and conditions shall remain in full force and effect.

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