

SUPPLEMENTAL LEASE AGREEMENT

SUPPLEMENTAL LEASE AGREEMENT NO. 3	TO LEASE NO. GS-03B-09395	DATE 12/19/11	PAGE 1 of 1
ADDRESS OF PREMISES 1000 Galliher Drive, Fairmont, WV 26554-8827		PDN # PS0022249	

THIS AGREEMENT, made and entered into this date by and between VERTEX NON-PROFIT HOLDINGS, INC.

whose address is 1000 TECHNOLOGY DRIVE, SUITE 8800, FAIRMONT, WV 26554-8824

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to:

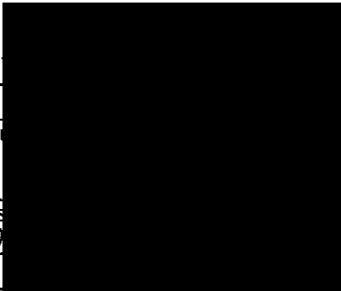
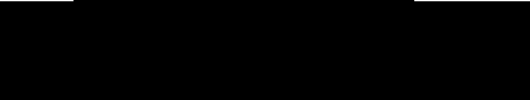
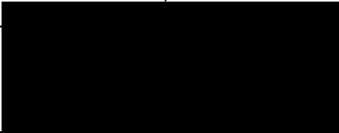
- Provide Notice to Proceed on Change Orders #1-12.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended effective 12/6/11, as follows:

1. The Lessor agrees to supply all labor and materials to provide, install and maintain the work associated with Change Orders #1-12, described in the NTP letter dated 12/5/11, at the cost of \$27,534.00.

Upon completion of the work, please notify the GSA Contracting Officer to arrange for inspection and acceptance of the work. Upon acceptance, a properly executed invoice shall be submitted to GSA Finance (<http://www.finance.gsa.gov>), Greater Southwest Region (7BC), P.O. Box 17181, Fort Worth, TX 76102-0181, with a copy to the CO. Proper invoice shall reference the Lease Number, the SLA number, the amount billed, the work completed and the PDN #.

All other terms and conditions remain in full force and effect.

IN WITNESS WHEREOF	the parties hereto have hereunto subscribed their names as of the date first above written.
LESSOR	
SIGNATURE	NAME OF SIGNER
	JAMES L. ESTEP
ADDRESS	
1000 GALLIHER DRIVE, SUITE 8800, FAIRMONT, WV 26554	
IN PRESENCE OF	
	NAME OF SIGNER
	BRADLEY D. CALANDRELLI
1000 TECHNOLOGY DRIVE, SUITE 8800, FAIRMONT, WV 26554	
UNITED STATES OF AMERICA	
SIGNATURE	NAME OF SIGNER
	BRUCE KING
	OFFICIAL TITLE OF SIGNER
	LLD